

Alternative Provision Policy



2022-2023

This document is designed to ensure that young people on roll at The Chantry School who attend Alternative Provision are safeguarded and to ensure placements are quality assured to the same standard.

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|----------------------------------|--------------|
| Approved by: | Date: |
| Last Reviewed: October 2022 | |
| Next Review due by: October 2023 | |

What is Alternative Provision?

Alternative Provision is educational provision for young people who are not accessing mainstream education for a range of reasons. Below are some of the main reasons a young person on roll at The Chantry School might attend Alternative Provision:

- To support young people with complex Special Educational Needs and or Disabilities (SEND).
- To fulfil Education Health and Care Plan (EHCP) provisions.
- To support young people with medical difficulties (including mental health difficulties) to access education.
- To reduce the risk of a young person being permanently excluded.

Alternative Provision for young people on roll at The Chantry School might be part time, full time or involve more than one Alternative provision. Full time education is generally accepted to be 25 hours a week. The Department for Education (DfE) 2013, states that, “all young people must receive full time provision in total, whether in one setting or more, unless a young person’s medical condition or social circumstance makes full-provision inappropriate”. It is important to note here, that Alternative Provision will only be arranged if it is in the best interest of the young person, ideally enhancing our offer of education at The Chantry School.

The final decision to refer a young person to an Alternative Provision lies with Dr Andrew Dickenson (headteacher). This will be following consultation with all stakeholders, including the young person, family and professionals involved. Following a visit to the Alternative Provision where applicable and relevant checks (Appendix B), careful consideration is given as to whether:

- The ability of the provision to meet the young person’s needs
- The quality of the provision provided
- The safeguarding arrangements in place
- The cost and value for money

What does Alternative Provision look like at The Chantry School?

At The Chantry School we are using a range of Alternative Provisions to ensure access to education. These are the provisions we are using currently:

- **Medical Education Team** – For young people who are unable to attend school because of their medical needs, including mental health difficulties.
- **Section 19 Tuition** (face to face or online) - Under section 19 of the Education Act 1996, the Local Authority must secure suitable, full-time alternative education for young people of compulsory school age who, by reason of illness, exclusion or otherwise, may not for any period receive suitable education (IPSEA).

- **Pathways Provision** (Chadsgrove School Support Services) – For young people who are not attending school due to anxiety and/or neurodivergent needs (emotionally based school avoidance).
- **Abberley Care Farm** - A tranquil rural atmosphere to support young people to engage, be stimulated and inspired through animal assisted learning, including life skills.

*Further details of these provisions and contact information can be found in *Appendix A*.

Important – some young people may have in place a reduced timetable in school, when this is in place the LA is informed via our attendance officer.

What safeguarding arrangements are made?

Due to the nature of Alternative Provision being offsite, it can mean that our most vulnerable young people are not seen as regularly as they would be if they were to be attending school. To protect and safeguard these young people, a variety of measures are put into place.

- A checklist (Appendix B) is used to ensure a range of checks are made prior to a young person attending a setting outside of the home/school.
- Individual Health Care Plans, Pastoral Support Plans and SEN information is shared with the Alternative Provision.
- The Alternative Provision will follow their safeguarding procedures but also update The Chantry School's Designated Safeguarding Lead – Mr Matthew Lake.
- School are informed of any 'near misses' and hospital visits.
- Parents and school are informed of any first aid given.
- A drop in visit is arranged once per half term by a member of school staff, where appropriate.
- Attendance at the Alternative Provision is monitored on a daily basis.
- A weekly phone call, video call or home visit is made and recorded in school (CPOMS) to maintain our connection with young people and check/monitor their wellbeing.
- A record is maintained to track the young people using Alternative Provision.

How is progress monitored?

It is important that Alternative Provision is reviewed frequently to ensure it is meeting the needs of young people and allows them to achieve. As the DfE (2013) states, all young people must receive a good education regardless of their personal circumstance.

- A half termly meeting is arranged with the parent/carer and young person to review provision and measure progress, ensuring all are working together in the best interest of the young person. If an Individual Health Care Plan or Pastoral Support Plan is in place, these are reviewed and updated in the meeting.

- The relevant Plan will outline the young person's needs, support, provision accessing, views of the young person, parents/carers etc. It will also detail attendance and progress towards targets set.
- Feedback from the Alternative Provision is requested each term from the provider, either through a report, verbal feedback or Personal Education Plan (PEP) meeting.
- Updates from professionals are also used to show progress and or provide updates.

Appendix A

| Alternative Provision Provider | Contact Information |
|--------------------------------|---|
| Medical Education Team | <p>The Medical Education Team discharges the duty of the Local Authority in ensuring that arrangements are in place for young people who are unable to attend school because of Physical, social, emotional and mental health needs, to have appropriate and ongoing access to education.</p> <p>Website: https://www.worcestershire.gov.uk/WCFEducationServices/info/1/support-services/22/medical-education</p> <p>Address: Medical Education Team Lead Worcestershire Children First County Hall, Spetchley Road, Worcester, WR5 2NP</p> <p>*There are two centres where face to face education is provided: Worcester (Newbridge School Site, Midland Road, Worcester, WR5 1AD) Kidderminster (87 Lea St, Kidderminster DY10 1SN)</p> <p>Email: MET@worcschildrenfirst.org.uk Telephone: 01905 844864</p> |
| Section 19 Tuition | <p>Where it is not appropriate or possible for the needs of a young person with medical difficulties to be met by the Medical Education Team and the school has not made alternative arrangements, Worcestershire Children First will work with school and families to agree provision. Tuition is organised through Katie Clegg (Senior Education Advisor for Vulnerable Learners).</p> <p>Email: kclegg1@worcschildrenfirst.org.uk</p> |
| Pathways Provision | <p>The Pathways Team provides a transdisciplinary approach, supporting young people who are not attending school due to anxiety and/or neurodivergent needs (emotionally based school avoidance).</p> <p>Website: https://www.chadsgroveschool.org.uk/web/pathways_provision/551640</p> <p>Head of Service: Mark Loveday Email: schoolsupportservices@chadsgrove.worcs.sch.uk Tel: 01527 877262</p> |
| Abberley Care Farm | <p>A tranquil rural atmosphere to support young people to engage, be stimulated and inspired through animal assisted learning, including life skills.</p> <p>Website: http://abberleycarefarm.co.uk/</p> <p>Address: ABBERLEY CARE FARM Ltd.</p> |

Fairview
Suffolk Lane
Abberley
Worcestershire
WR6 6BE

Email: claire@abberleycarefarm.co.uk

Landline: 01299 896799

Mobile: 07870 325372

Appendix B

Dear _____

Due to the Keeping Children Safe in Education 2022, where a school places a young person with an alternative provider, the school continues to be responsible for the safeguarding of that young person and should be satisfied that the provider meets the needs of the young person.

We therefore require written confirmation that appropriate safeguarding checks have been carried out on individuals working at your establishment.

Please can you confirm:

URN Number: _____

| Checks | Yes | No | Comment |
|---|-----|----|---------|
| Is the Alternative Provision operating as an illegal school (providing full time education to 5 or more students of school age or to a child with an EHCP or a child who is CLA)? | | | |
| Venue quality and safety | | | |
| What is the minimum ratio of staff to young people | | | |
| Is the provision Ofsted registered? Provide rating if applicable. | | | |
| Has the venue been visited and key members of staff met? | | | |
| Quality of venue check | | | |
| Are risk assessments in place to keep young people safe? Detail any specific risk assessments for young people. | | | |
| What policies and procedures are in place to keep young people safe. | | | |
| Is public liability insurance in place and for how much? | | | |

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|--|--|--|--|
| <p><i>Minimum of £5,000,000 in respect of any one act or occurrence or series of acts or occurrences in any one year.</i></p> | | | |
| <p>Is employer's liability in place and for how much?</p> <p><i>Minimum of £10,000,000 in respect of any one act or occurrence or series of acts or occurrences in any one year.</i></p> | | | |
| <p>Are you able to ensure that the same levels of insurance are maintained for any sub-contracted services?</p> | | | |
| Safeguarding | | | |
| <p>Is there a staff and volunteer record (Single central record of qualifications, recruitment and vetting checks)?</p> | | | |
| <p>Can you confirm all staff have DBS check with a barred list check?</p> | | | |
| <p>Have all staff have received safeguarding training and know how to refer on if they are concerned?</p> | | | |
| <p>Have all staff had Prevent Training.</p> | | | |
| <p>Have all staff read KCSIE 2022?</p> | | | |
| <p>Who is the Designated Safeguarding Lead (DSL) at the Alternative Provision?</p> <p><i>Provide name and contact details.</i></p> | | | |
| <p>Is the Alternative Provision aware of The Chantry School</p> | | | <p>Designated Safeguarding Lead Matthew Lake mlake@chantryschool.com 01886 887100</p> |

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|--|--|--|--|
| safeguarding lead and contact details? | | | |
| Is there a first aid trained member of staff on site? | | | |
| Will you share 'near misses', hospital visits and first aid treatment with school and share first aid treatment details with parents/carers too? | | | |
| Attendance | | | |
| Please confirm your system for registering young people with The Chantry School. | | | |
| Transport | | | |
| Please confirm any transport arrangements and insurance details if required. | | | |

Alternative Provision:

Print Name:

Signed:

Date:

Position

Please can you return this signed form to:

Miss R Robinson

The Chantry School

Martley

Worcester

WR6 6QA

Kind regards,

Miss R Robinson

SENCo, CLA Lead, Teacher