

The Chantry School

RISK MANAGEMENT ASSESSMENT (to be completed by assessor)							
Title (Activity or Process)		Year Group Assembly		Reference No:		V1	
Location/Dept		Main hall / sports hall		Lead Assessor's Name			
Headteacher or Head of Dept		Andy Dickenson		Authorising Head's Signature		AD	
Overall Rating		Low		Review Date		At each event	

LIKELIHOOD	Severity				
	1 INSIGNIFICANT	2 MINOR	3 MODERATE	4 MAJOR	5 CATASTROPHIC
1 RARE	1 LOW	2 LOW	3 LOW	4 LOW	5 MODERATE
2 UNLIKELY	2 LOW	4 LOW	6 LOW	8 MODERATE	10 HIGH
3 POSSIBLE	3 LOW	6 LOW	9 Moderate	12 HIGH	15 EXTREME
4 LIKELY	4 LOW	8 Moderate	12 HIGH	16 EXTREME	20 EXTREME
5 ALMOST CERTAIN	5 MODERATE	10 HIGH	15 EXTREME	20 EXTREME	25 EXTREME

Item	Hazard	(Risk) Consequences	Person(s) at risk	Control/precautionary measures required	Risk evaluation (after controls)			Notes
					Likelihood	Severity	Rating	
Risk of infection	Contract and spread virus	Contract covid	School personnel	<p>Year group bubbles maintained as per DfE requirement.</p> <p>Pupils stay in tutor groups, limiting any extra contacts from their usual classes.</p> <p>Masks to be worn by staff and pupils at all times.</p> <p>Hand sanitation on entry to the hall.</p> <p>Maximal spacing between tutor groups, even in same year groups.</p> <p>Staff seating >2m distance from pupils. Staff to sit by open doors,</p> <p>YH to speak from stage. Microphone available to limit need to project. Sanitise between use. Mask may therefore be removed for clarity if necessary.</p>	3	3	Mod	

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				<p>Hall to be ventilated using external doors and high opening windows</p> <p>Local infection rate to be taken into account in deciding if assembly can go ahead</p> <p>Current infections in school to be taken into account.</p>				<p>Malvern Hills infections are (on 16/12) at lowest since 23/10, and are 1/3 of rate on 6/11.</p> <p>https://lginform.local.gov.uk/reports/view/matthew-fung/covid-19-report-for-education-providers</p> <p>No current infections in school population, and all contact isolations complete</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Latest case</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>19/11</td> </tr> <tr> <td>8</td> <td>28/11</td> </tr> <tr> <td>9</td> <td>23/11</td> </tr> <tr> <td>10</td> <td>5/11</td> </tr> <tr> <td>11</td> <td>6/12</td> </tr> </tbody> </table>	Year	Latest case	7	19/11	8	28/11	9	23/11	10	5/11	11	6/12
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Maintain track and trace records				<p>Pupils to sit in tutor groups</p> <p>Pupils must sit alphabetically, as per the hall seating plan</p>	3	2	6													
Persons involved in the Activity/Process/Operation: Tutors, year heads, pupils																				
Names of Assessor :AD						Date: ...16/12/20.....														