



**Minutes of
General Meeting of
The Chantry Friends
Tuesday 9th January 2018, 7.30pm**

Present: Lynn Tresidder, Anna Martin, Rachel Nicholson, Lorna Davies, Kate Bray, Sarah Dunks, Amander Barker, Nicola Clear

1. Welcome and Introductions

2. Apologies

Paul Wilcox, Debbie Knott, Liz Tufton, Brenda Williams, Philippa Ball.

3. Minutes of the Last Meeting and Matters Arising

No matters arising.

4. Finance

The balance of the account at the end of December 2017 is £2334.66.

5. Chantry Chance

192 numbers have been purchased. The account currently stands at £2572.77. The following draws took place: £100 December 2017 prize; number 53 Kate Swallow and £50 January 2018 prize; number 112 Fiona Cox. The lottery licence registration annual fee is due, [ACTION Kate Bray](#).

6. Calendar and Friends Commitments

Thursday 16th November 2017, Ex Year 11 Awards Evening – Feedback

The food donated by parents and teachers was lovely and it was served well by the prefects. The evening kept to the proposed planned timings, which helped with the preparation of the food. Friends provided approx. 20 silver tray platters which have not been returned.

Monday 18th December 2017, 7pm, Talent Show – Feedback

The drinks sold on the night were from stock which Friends already had, so no purchases were necessary. The only expenses this year were the alcohol licence and the £15 for the raffle prizes. If it had of been necessary to buy the drink stock for this event, very little profit would have been made. There was also an additional stall selling cakes which had been organised by the brass band. Profit was £17 from the raffle and £100 from the bar.

Wednesday 24th January 2018, 6-8pm, KS4 Information Evening

Paul Wilcox will lead this event, Lynn Tresidder can help set up. An additional helper is required [ACTION Rachel Nicholson](#) to email for help.

Tuesday 30th January 2018, 3.45pm, Parent Forum

Lorna Davies and Anna Martin will arrive at 3.15pm to set up and provide refreshments.

Wed 7th February, Thurs 8th February, Fri 9th February 2018, 7.30pm

A number of helpers have committed to help serve refreshments more helpers will be asked by email, [ACTION Rachel Nicholson](#). So far – Wednesday; Sarah Dunks, Lynn Tresidder, Amanda Barker, Thursday; Anna Martin, Lynn Tresidder, Friday; Amanda Barker, Nicola Clear.

Alcohol Licence - [ACTION Sarah Dunks](#), order ice-cream - [ACTION Rachel Nicholson](#), Bar - [ACTION Lorna Davies](#). With regard to collecting the ice cream, Amanda can collect on Wednesday, Anna can collect on Thursday, and Nicola can collect on Friday and return the matinee trays. Student helpers will be asked to attend, [ACTION Nicola Clear](#). Wine will be put into the fridge on Wednesday, [ACTION Anna Martin](#), and it will be arranged for the wine to stay in the fridge from Wednesday through to Friday, [ACTION Nicola Clear](#). The hamper raffle will have a Valentines theme, [ACTION](#)

Lorna Davies. The hamper will be put together before the next Friends meeting on 31st January, ACTION Sarah Dunks, Lynn Tresidder, arrive at 6.45pm.

Thursday 8th February 2018, Rags2Riches Collection

It may be possible to use a garage on the school site to collect the clothing bags, ACTION Nicola Clear. ACTION Lorna Davies to contact the company to check the delivery of the bags for circulation.

Thursday 13th February 2018, 4-7.30pm, Year 11 Parents Evening

Lorna Davies and Anna Martin will provide refreshments.

7. Year 7/8 Disco, Thursday 25th January 2018, 7-9pm

The school have asked Friends to provide a tuck shop; Friends will sell sweets, drinks and crisps, ACTION Lorna Davies. Rachel Nicholson and Lynn Tresidder can set up from 6pm (Lynn can stay until 7pm). Float will be needed, ACTION Sarah Dunks, and a few more helpers will be needed, ACTION Rachel Nicholson.

8. Any Other Business

The paperless school reports have received positive feedback so far.

12. Date and Time of the Next Meeting

Wednesday 31st January 2018, 7.30pm