

PERSON SPECIFICATION

TEACHING ASSISTANT

Scale: Grade 1

QUALIFICATIONS / TRAINING:

It is **essential** that the post holder has:

- Good numeracy and literacy skills (Minimum GCSE Grade C/4 or equivalent)
- A good standard of education.

It is **desirable** that the post holder has:

- Attended training or attained qualifications in children related services.
- Attended Teaching Assistant induction training.
- Attended first aid training.

EXPERIENCE / KNOWLEDGE:

It is **essential** that the post holder has:

- Experience of working with children
- The ability to use ICT effectively to support learning.
- Some working knowledge of relevant policies/codes of practice/legislation.
- Genuine drive to help others

It is **desirable** that the post holder has:

- Experience of working with children in a school or other learning environment.
- Experience working with young people who have special educational needs/disabilities.

SKILLS AND ABILITIES:

It is **essential** that the post holder has:

- Good communication skills
- Good understanding of child development and learning processes.
- Ability to self-evaluate learning needs and actively seek learning opportunities
- Ability to relate well to children and adults.
- Ability to manage behaviour effectively.
- The ability to work constructively as part of a team, understanding classroom roles and responsibilities and his/her own position within these.
- The ability and motivation to constantly improve own practice/knowledge through self-evaluation and learning from others.

ADDITIONAL FACTORS:

It is **essential** that the post holder:

- Supports all Health and Safety policies in school
- Has a positive, proactive approach to training
- Supports the policies, values and ethos of school.
- Supports the school's equal opportunities policy.
- Presents a good image to the school's stakeholders.