



# The Chantry School



EXCELLENCE IN ALL | EXCELLENCE FOR ALL

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Headteacher: Andrew Dickenson BSc PhD  
Dear Parents/Carer

Company No: 07657852  
29<sup>th</sup> April 2019

## Y11 Exam period

The Year 11 Exam period will soon be upon us and it is important that pupils understand and follow the systems in place to allow the smooth running of the exams; this allows for a stress free experience for all.

### Commencement of Study Leave

The last day Year 11 pupils are expected in school for lessons will be Friday 10<sup>th</sup> May. Written examinations commence on Monday 13<sup>th</sup> May, although there are spoken language and art exams, as well as PE moderation events happening prior to that. During the week ending Friday 10<sup>th</sup> May, pupils will have a Leavers' Assembly, run by the pupils themselves, to mark the end of their time at the school. On the last day, we appreciate that many pupils will want to have shirts and books signed, and we will accommodate that, but we will be expecting full commitment from pupils in lessons at all times.

### Examinations commencing 13<sup>th</sup> May

Every pupil has an individual timetable and should know when exams are on, what time and which room. An exam timetable has also been posted home and placed on the school website. The school bus will be available for travel as normal at the beginning and end of the day. However, they may arrive in school by other means in time for afternoon exams. Correct school uniform must be worn throughout the exam period.

### Signing in/out arrangements May 13<sup>th</sup>- June 17<sup>th</sup>

From 13<sup>th</sup> May, when pupils arrive in school, they are expected to sign in on the concourse. When they leave school they must sign out. This is a legal requirement and all pupils must comply. Once they sign out, they will not be allowed back on site and should return home. Pupils are not permitted to be in the area outside school and then use school transport for home. It is important we can account for every pupil's whereabouts.

### Study support during Study Leave Monday 13<sup>th</sup>-Friday 24<sup>th</sup> May

Once Study Leave commences, it is expected that pupils are studying full time at home for their examinations. We are aware that some pupils will find this difficult and will concentrate better if at school. Therefore, from **Monday 13<sup>th</sup> May – May 24<sup>th</sup>** if pupils do not have an exam, Y11 teachers will still be available to teach/revise with pupils during timetabled lessons. Alternatively, if they have sat their exams but still wish to remain in school, pupils should go to their timetabled lesson where they can revise independently.

### Study Rooms Monday 3<sup>rd</sup> June- 17<sup>th</sup> June

From 3<sup>rd</sup> June, study rooms will be available for pupils who wish to come in, or if parents feel their child needs that structure in order to work effectively. Study rooms will be published and supervised by members of staff. Pupils must bring their own work to these sessions, and there is an expectation they work quietly. If pupils remain in school, they must arrive to these rooms on time.

Thank you for your support in this matter. Please do not hesitate to contact me if you have any questions.

Yours sincerely

Mrs N Clear  
Deputy Head

To: Form Tutors

Year 11 Exam period

I have read and understand your letter dated 29<sup>th</sup> April about the Y11 Exam period.

Pupil : \_\_\_\_\_ Form : \_\_\_\_\_

Signed: \_\_\_\_\_ Parent/Carer