



**Minutes of General Meeting of  
The Chantry Friends  
Tuesday 11<sup>th</sup> September 2018, 7.30pm**

**Present**

Lorna Davies, Paul Wilcox, Nicola Clear, Sarah Dunks, Kate Bray, Brenda Williams, Jen Harrison, Debbie Phillips, Anna Martin.

**1. Welcome and Introductions**

**2. Apologies**

Amanda Barker, Janine Biggs, Rachel Nicholson, Lynn Tressider, Caroline Palethorpe.

**3. Minutes of the Last Meeting and Matters Arising**

NC & LD confirmed cheques for successful Departmental Bids were being processed.

**4. Chantry Chance**

The account currently stands at £2363.73. The draw for August took place: number 39, Helen Whiteman. September and October draws will take place at next Friends meeting on 2nd October to allow for new members joining in September. KB confirmed letters to re-join Chantry Chance are being printed in the next week.

**5. Finance**

Bank Balance currently stands at £3890.78. Cheques still to clear total £2116.54.

**6. Calendar and Friends Commitments**

**Tuesday 18th September 2018, 6.00 pm - Yr 7 Curriculum & Wellbeing Evening** – Friends will provide tea, coffee and biscuits. Helpers are Sarah Dunks & Anna Martin. Helpers to arrive at 5.30pm.

Action: AM to purchase milk, coffee, squash, biscuits &

sugar. NC to ask AD to make a reference to the Friends in his talk to parents.

**Tuesday 25th September 2018, 6.00 pm - Yr 10 Curriculum & Wellbeing Evening** –

Refreshments are provided by Friends for this event. Helpers are Paul Wilcox & Jen Harrison. Helpers to arrive at 5.30pm.

**Thursday 4th October 2018 - Open Evening** - Refreshments are provided by Friends for this event.

Helpers are Lorna Davies, Kate Bray, Debbie Phillips & Jen Harrison. Hampers to go on display at this event and tickets to be sold. Hampers to be made up on 2nd

October before next Friends Meeting.

**Saturday 13th October 2018 – Autumnastic**

FRIENDS - the Friends will provide refreshments, Hamper raffle, and Tombola. Lorna

confirmed she can help on the day until 1pm. NC confirmed Prefects and Community Leaders will be asked to attend to support the Friends. Action: Rachel Nicholson to collate responses from 'call for

help' letter to parents to ascertain number of helpers at this event. LD & AM to come early

(6.30pm) to next Friends meeting on 6th October to

compile hampers. If any other Friends can also come early, that would be helpful.

LD offered to organise and lead the Tombola. PW offered to lead on refreshments. NC to send an email reminder to parents asking for cake donations.

ACTIVITIES - NC confirmed that the Worcester Wolves Youth Academy will be attending and running a youth activity, the Chantry Young Leaders have been asked to organise a tournament, and that the China 2019 pupils will be asked to organise an activity for children attending the event.

PRIMARY SCHOOL SINGING OPPORTUNITY - AM confirmed that to date Lindridge and Bayton Primary Schools have expressed an interest in singing at the event. St Michael's (Tenbury) have also expressed an interest in sending a choir. AM confirmed that Martley, Great Witley, Tenbury, and Astley Primary Schools have said they are unable to attend/send a choir. No response as yet from Abberley, Lower Broadheath, Broadwas, Hallow or Grimley Primary Schools. Action: AM to chase. AM to liaise with Maria Masters over timings for performances from the Primary Schools and St Michael's.

PUBLICITY - NC confirmed that Chantry pupil Angus has designed a new logo and flyer which she has asked him to send to her but he has not yet done so. Action: AM to contact George Worsley at Big Helping to ask her to send an electronic copy of Angus's work so we can edit as required and print out flyers/posters. NC confirmed that the school will print out flyers. LD confirmed she will distribute within the local community. It was agreed we should also put details on Facebook and Twitter.

FUTURE FRIENDS INVOLVEMENT with AUTUMNFEST - after much discussion it was agreed that going forward, the Friends would not have a presence at the Autumnfest/Applefest event. It was felt that efforts would be better focused on supporting more of the Chantry School events such as Luisfest and Battle of the Bands.

## **7. Any Other Business**

Date of AGM confirmed for November 6th. Sarah Dunks announced she will be stepping down as Treasurer on 6th November but will be happy to do a 'hand over' to the next incumbent. Action: NC to ask Rachel Nicholson to add a note to the parent letter (requesting helpers for events) publicising the position of Treasurer and asking for expressions of interest, and to alert Ann in the office to this addition/delay.

It was agreed that going forward, Friends meetings will start at 7.30pm.

## **8. Date and Time of the Next Meeting**

Tuesday 2nd October, 7.30pm 2018, The Chantry School.